



Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY MAYOR

cagayan
de Oro
city of golden friendship

NOTICE TO PROCEED

29 December 2023

DEXTER C. ESCARDA
Authorized Representative
Sheridan Marketing, Inc.
1441 Zurich St., Helvetia Heights Subd.,
Brgy. Villamonte, Bacolod City

Dear Mr. Escarda:

The attached Contract Agreement having been approved, notice is hereby given to **Sheridan Marketing, Inc.** that the work may commence on the **Supply and Delivery of 20 Rolls Aluminum Wire and other items; PR No. 23-2945 dated August 13, 2023; SN 326 - 2023**, effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

ROLANDO A. UY
City Mayor

I acknowledge receipt of this Notice on 12/29/23

Name of the Representative of the Bidder: _____

Authorized Signature: _____